

OFFICE OF DEPUTY DIRECTOR-CUM-PROJECT OFFICER
DRDA CHAMBA, DISTT. CHAMBA (H.P.)

Tel. No : 01899- 222516 ;

Email.ID : drdachamba@gmail.com

No. DRDA-CHM-Open Tender/2022-

6919-20

Dated:

29/3/22

NOTICE INVITING TENDER

The sealed tenders from reputed firms are hereby invited on **ADVERTISED** tender basis by the undersigned for purchase of Portable Toilets under the "Swachh Bharat Mission-Gramin" (SBM-G). The complete tender document can be downloaded from our website drdachamba.org or obtained from the office of the undersigned on below mentioned working days between 2:00 PM to 5:00 PM. Any corrigendum/ modification to bidding documents shall be available on our website and bidders are advised to regularly visit our website before deadline for submission of tender.

S.No.	Name of Component	Sale of Tender	Pre-Bid Meeting	Last date of receipt of Tender & time	Date of opening of Tender & time
1	Supply & Installation of Pre-fabricated Portable Toilet made of G.I. Sheet already coated with 0.4mm-0.6mm thickness having Two Western Seats (one each for Male/Female), Wall thickness 50mm, Over head tank made of PVC 250 Ltr capacity, One No. ventilation each cabin, Cabin size (LXWXH) 915x915x1980mm each, Door size (WXH) 585x1830mm each, Corner Wash-basin inside the cabins with mirror & provision of electricity/water connection etc. or WITH HIGHER CREDENTIALS	30/03/2022 to 19/04/2022	07/04/2022 at 11 AM	19/04/2022 Up to 5 PM	20/04/2022 at 11:00 AM

Endost. No. as above : 6919-20 Chamba
Copy to :-

Dy. Director-cum-Project Officer
DRDA Chamba, Distt. Chamba
Dated : 29/3/22

1. The Distt. Public Relation Officer (DPRO) Chamba with the request to publish the above NIT in two leading newspapers having wide circulation on 29/03/2022 on DAVP rates.
2. The concerned dealing assistant with the direction to upload the tender documents on our website.

Dy. Director-cum-Project Officer
DRDA Chamba, Distt. Chamba

**(TENDER DOCUMENT FOR PORTABLE TOILET)
UNDER "SBM-G SCHEME"**

Terms and Conditions :-

1. Scope

The scope of work shall include the supply & installation of portable toilets under the Central Sponsored Scheme "SBM-G" in various Gram Panchayats (GPs) falling under the jurisdiction of Distt. Chamba.

2. PRICES

The rates shall be firm & final and F.O.R. up to respective GPs in Distt. Chamba (H.P.)

3. EARNEST MONEY DEPOSIT (EMD) AND TENDER FEE

Tenderer shall have to submit a tender fee of Rs. 500/- in the shape of Demand Draft and EMD for Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand Only) in the form of crossed Demand draft or duly pledged Fixed Deposit Receipt drawn in favour of "Dy. Director-cum-Project Officer, DRDA Chamba, Distt. Chamba" which will be retained for one year by the office. The bid shall not be entertained in any case without the requisite EMD. Mere issuance of Bid document to prospective Bidder shall not be construed that such a bidder automatically fulfills the prescribed illegibility Criteria. Whether the bidder meets the specific eligibility Criteria or not, shall be checked or ascertained, on opening of their bids and scrutinizing documentary evidences furnished by them along with their Bid. The performance security shall be obtained from the successful contractor on the award of the contract which shall be five percent of the value of the contract and retained for a period of sixty days from the date of completion of the contract.

3.1 The Earnest Money deposited by the tenderer(s) shall be forfeited in the following events :-

- a modification or withdrawal of tender after the deadline for submission of tenders and during the validity period ;
- If the bidder indulges in Corrupt, Fraudulent, Collusive or Coercive practice(s) ;
- If the successful bidder fails or refuses to accept/ execute the Supply Order when required.
- In the case of a successful Bidder, if the Bidder fails within the specified time limit to furnish the required Performance Security, in accordance with T&C.

4. TAXES AND OTHER DUTIES.

4.1 Prices shall be Firm and on F.O.R destination basis i.e. up to RESPECTIVE GPs inclusive of charges for packing, handling, forwarding, transportation, insurance and all applicable taxes & duties.

4.2 No other taxes and duties Except GST shall be payable/ reimbursable.

4.3 TDS applicable shall be deducted at source while making payment..

5. DELIVERY

The supplier will have to maintain the material as per prospective demand. The material shall have to be supplied within 15 days from the date of receipt of supply order otherwise, the Purchaser reserves the right to cancel this Purchase Order without liability and to charge the supplier with any loss incurred as a result of supplier's failure to fulfill its obligation to deliver the goods within the term specified. The material shall be got insured by the supplier from Firm's premises up to respective GPs at their own risk and cost.

6. VALIDITY

The rates shall be valid for one year i.e. Financial Year 2022-2023.


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PAYMENT.

No advance payment will be admissible. The part payment can be made after successful supply & installation of the portable toilets at respective sites. Payment will be directly credited to the authorized account of vendor through PFMS mode/MIS & necessary bank charges (if any) shall be borne by the supplier.

8. INSPECTION

The Inspection committee (if any) constituted at Block Level shall inspect the ordered items to be in good condition & in full specifications at the work site of concerned Gram Panchayat.

9. DELAY IN DELIVERY

In the event of placement of the supply order, if the supplier fails to supply the ordered material at respective GPs within the stipulated delivery period, he shall, without prejudice to any other right or remedy of the Employer on account of such default, pay compensation for delay in supply @ 0.5 percent per week or part thereof, on the purchase value of undelivered portion for the period of delay, subject to a maximum of 5% (five percent) of the Supply Order value. The amount of compensation may be adjusted/withheld/deducted or set-off against any sum due or payable to the Contractor under this or any other contract with the Employer. The payment or deduction of such compensation shall not relieve the Contractor from his other obligations and liabilities under the Contract.

10. GUARANTEE/WARRANTY

The material shall be guaranteed/ warranted against any manufacturing defect and poor workmanship for a period of 12 months from the date of supply or as per manufacturer's standard Guarantee/Warranty policy, whichever is more. In case of any discrepancy/defect found in supplied material, the same shall have to be replaced, free of cost, by the supplier within a reasonable period of time.

11. FORCE MAJEURE

The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under this Purchase Order in so far as such liability arises from an event of Force Majeure, provided that the Party affected by such an event takes all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of this Purchase Order. A "Force Majeure" is an event beyond the reasonable control of a Party which makes that Party's performance impossible or so impractical as reasonably to be considered impossible and includes riot, civil disorder, earthquake, fire, explosion, flood or other adverse weather conditions, strikes, or confiscation or any other action by governments. The company will not have any legal right to proceed against the Department in the event of late payment due to unforeseen reason. In case the selected firm fails to deliver satisfactory services, the contract will be terminated without any notice period & no payment will be made to the concerned firm.

12. IN-CHARGE of Contract

Dy. Director-cum-Project Officer, DRDA Chamba, Distt. Chamba shall be the In-charge of Contract.

CONSIGNEES: All Gram Panchayats under the jurisdiction of Distt. Chamba.

13. PAYING AUTHORITY: Dy. Director-cum-Project Officer, DRDA Chamba, Distt. Chamba.

14. TENDER SUBMISSION GUIDELINES/NORMS

The quotation shall have to be submitted in two-envelope system in the following manner:

— **Envelope No. 1 (Technical bid)** - shall be super-scribed as "Technical Bid - Supply of Portable Toilets under SBM-G" and shall contain the following mandatory documents :-

- i. Requisite Tender fee & Earnest Money Deposit
- ii. Copy of GST & Copy of PAN card of the firm/contractor.
- iii. Income Tax Returns for the F.Y. 2018-19, 2019-20 & 2020-21 in case of individual and audited balance sheets of F.Y. 2018-19, 2019-20 & 2020-21 in case of firm/company.

- iv. Annual Turn Over should be Rs. 50.00 Lakh & above (Document duly certified by Chartered Accountant).
- v. The bidder shall not have been debarred from business by any PSU/ Govt. Deptt. / Semi Govt. Deptt. during the last 3 years. Self-declaration in this regard has to be enclosed.
- vi. Past Experience Certificate with any H.P.Govt. / Semi-Govt. Deptt. during the last 3 years.
- vii. Particulars of material/other details of firm/contractor at **Annexure-II & III**.
- viii. Duly filled ECS FORM at **Annexure-IV**.
- ix. Signed and stamped copy of complete NIT and Tender Invitation Form.
- x. Each document/Paper of technical bid should be signed, stamped & contain page numbering.

— **Envelope No. 2 (Financial bid)** - shall be super-scribed as “Financial Bid - Supply of Portable Toilets under SBM-G” and shall contain the following:

- a. Signed and stamped copy of quoted prices (both in words as well as in figures) duly filled in the “Schedule of Quantities & Prices” enclosed as **Annexure-V** herewith strictly as per the prescribed format.
- b. Rate Reasonability Certificate mentioning that the offered rates in tender are at par with the prices charged from other Govt. Deptt./PSUs (to be provided on official letter head of the firm with specific mention of NIT/Tender reference).

— Both the envelopes 1 & 2 shall be put in a third larger envelope duly super-scribing “Tender for Supply of Portable Toilets under SBM-G” mentioning NIT No. & Due date of opening on top of the envelope and complete address of the bidder along with their telephone at bottom left corner and should reach on or before due date & time on the following address:-

Dy. Director-cum-Project Officer, DRDA Chamba, Distt. Chamba

— Failure of the bidder to enclose any of the above-mentioned documents with their technical bid may render their bid liable for rejection on grounds of being non-responsive to tender requirements.

— Financial Bids will be opened only of those firms which qualify in technical bid in the presence of bidders or their authorized representative (Duly authorized by bidder as per **Annexure-VI**).

15. EVALUATION OF BIDS

15.1 The Purchaser will examine the bids to determine whether they are complete, whether any computational errors have been made and whether the bids are generally in order and conforms to all the terms, conditions and specifications of the Tender documents without any deviations.

15.2 During bid evaluation, the Purchaser may ask the bidder for clarification of its bid. The request for clarification and the response shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted.

15.3 The lowest bidder (L-1) shall be evaluated based on the item-wise prices, quoted by the bidder in their “financial bid” submitted on total FOR Destination price.

15.4 In case, the multiple parties quote same price for any item/material, Purchaser shall reserve the right to allot tender to any of them.

15.5 Arithmetical errors will be rectified on the following basis:

If there is a discrepancy between the unit price and the total price which is obtained by multiplying unit price and quantity, or between subtotal and the total price, the unit or subtotal price as the case may be shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figure of the unit rates, the unit rates in words will prevail. If bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.

PACKING

The supplier shall provide proper and adequate packaging in accordance with commercial best practices to ensure that material supplied to the Purchaser will be free of damage. The Purchaser reserves the right to reject any and all material, deemed by the Purchaser to have been inadequately packaged.

17. PRE-BID MEETING

The Pre-bid meeting will be convened at DRDA Hall, Hardaspura, Chamba on 07/04/2022 at 11 AM to clarify any concerns the bidders may have regarding scope of work, queries related with tender documents and other details. Thereafter, no query related with the tender document will be entertained or acceptable.

18. OPENING OF TENDER

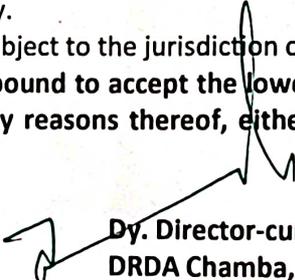
If due date of tender submission and opening happens to be holiday, the next working day shall be treated as the due date for submission and opening. Tenders shall be opened in the presence of the intending bidders or their authorized agents who choose to remain present for witnessing the tender opening process. The tenders will be opened by the Tender Opening Committee at DRDA Hall, Hardaspura, Chamba on scheduled date & time. Any corrigendum/ modification to bidding documents shall be published on our website and bidders are advised to regularly visit our website before deadline for submission of tender.

19. LATE TENDER

Late tenders i.e. tenders received beyond the expiry of stipulated date & time/posted either on or after the prescribed stipulated date & time, shall not be accepted and consequently be returned back in sealed & unopened condition to the concerned bidder. Conditional tenders will not be acceptable. The tenders received through the registered post or personally before the deadline for submission of tender will be entertained only. Tenders received through any other mode except as mentioned above will not be acceptable.

20. OTHER CONDITIONS

1. All the columns of tender document shall be duly, properly and exhaustively filled in neatly & must be legible. The rates should not be over-written, erased & corrected using white fluid. Any omission in filling the column of rates may debar a tender from being considered.
2. Earnest Money shall be refunded to the unsuccessful bidder after completion of tender process.
3. All photo copies of documents attached with the tender should be duly attested from a Gazetted officer or self-attested.
4. The supplier must ensure that, in case of doubt in material, supplied by the firm/tenderer, the expenditure incurred on getting the material tested will be borne by the tenderer.
5. For any query regarding tenders, contact **Dy. Director-cum-Project Officer, DRDA Chamba** personally or on telephone No. **01899-222516**.
6. The firm/contractor will supply nothing but genuine articles described in the tender as per specifications. The articles will be of the quality equal and answerable in all respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
7. Any dispute emerging from contract shall be subject to the jurisdiction of Court at Chamba(HP)
8. **The tender opening committee shall not be bound to accept the lowest tender and reserves the right to accept or reject any or all tenders without assigning any reasons thereof, either in full or in part, even after opening of Technical bid or Financial bid.**


**Dy. Director-cum-Project Officer,
DRDA Chamba, Distt. Chamba**

UNPRICED SCHEDULE OF PORTABLE TOILET "UNDER SBM-G"

Sr. No	Description of work	Unit
1	Supply & Installation of Pre-fabricated Portable Toilet made of G.I. Sheet already coated with 0.4mm-0.6mm thickness having Two Western Seats (one each for Male/Female), Wall thickness 50mm, Over head tank made of PVC 250 Ltr capacity, One No. ventilation each cabin, Cabin size (LXWXH) 915x915x1980mm each, Door size (WXH) 585x1830mm each, Corner Wash-basin inside the cabins with mirror & provision of electricity/water connection etc.	Per Piece

I/We hereby quote to supply the above goods/material at the rates specified in the Financial Bid and within the time specified in the Terms & Conditions of the contract. The terms & conditions given in the tender document at ANNEXURE-I have been read over and shall be binding upon me/us in the event of acceptance of my/our tender.

Read and Accepted

Signature of Tenderer

Name:.....

Name of Firm/agency:.....

Seal of firm/Agency.....

Place:

Dated:

TECHNICAL BID FOR PORTABLE TOILET "UNDER SBM-G"

1	Tender Notice No.	
2	Description of work	Supply of Material under SBM-G
3	Date and Time of Receipt of Tender	
4	Date and Time of Opening the Technical Bid	
5	Date and time of opening the Financial Bid	After completion of the process of evaluation of Technical Bid
6	Name of Firm	
7	Address of Firm	
8	Contact Detail	Tel. No Mob. No. Fax No.
9	PAN No./GST No. (Attached photocopies)	PAN No..... GST. No.....
10	Tender Fee in the form of Demand Draft in favour of DD-cum-PO, DRDA Chamba payable at Chamba (Mention D.D. No _____ Dtd _____)	Rs.
11	EMD in the form of D.D./FDR in favour of DD-cum-PO, DRDA Chamba payable at Chamba (Mention DD/FDR No _____ Dtd _____)	

Date:

Place:

(Signature of the Tenderer)

Name:.....

Name of Firm.....

Seal of firm/agency.....

ECS FORM

To

Dy. Director-cum-Project Officer
DRDA Chamba, Distt. Chamba.

Sub: PFMS/MIS Payment.

Sir,

It is requested that our payments may kindly be credited to our below mentioned bank account through PFMS/MIS mode as per details given as under:-

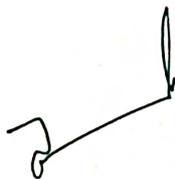
Name of City	
Bank's MICR Code	
Bank's Name	
Branch Address	
Branch Telephone/Fax No	
Suppliers Bank Account No	
Type of Account (Current/Saving etc)	
IFSC Code	
Supplier's Name (as per Bank Account)	
Supplier's Contact No.	
Supplier's e-mail ID	

Signature with Date, Name and Designation

M/s.....

.....

(Name and address of Firm/Contractor etc)



FINANCIAL BID FOR PORTABLE TOILET "UNDER SBM-G"

1. Submitted to: Dy. Director-cum-Project Officer, DRDA Chamba, Distt. Chamba H.P.

2. Reference: Tender Notice No. _____ dated _____

Sr. No.	Name & Description of Material	UNIT	UNIT PRICE (in words) Excluding GST	UNIT PRICE (in figures) Excluding GST
1	Supply & Installation of Pre-fabricated Portable Toilet made of G.I. Sheet already coated with 0.4mm-0.6mm thickness having Two Western Seats (one each for Male/Female), Wall thickness 50mm, Over head tank made of PVC 250 Ltr capacity, One No. ventilation each cabin, Cabin size (LXWXH) 915x915x1980mm each, Door size (WXH) 585x1830mm each, Corner Wash-basin inside the cabins with mirror & provision of electricity/water connection etc.	Per Piece		

I/We hereby quoted to supply the goods/material at the rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the Annexure-I have been read over and shall be binding upon me/us in the event of acceptance of my/our tender.

Read and Accepted

(Signature of the tenderer)

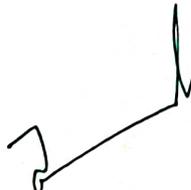
Place:

Name:.....

Dated:

Name of Firm.....

Seal of firm/agency.....



Authorization Certificate to be submitted by the Representative

(To be submitted at the time of opening of the tender, in case the bid opening is to be attended by representative on behalf of the tenderer)

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

Subject: Authorization for attending bid opening of Tender for PORTABLE TOILET "UNDER SBM-G".

A person is hereby authorized to attend the bid opening for the Tender mentioned above on behalf of.....(Bidder) as per detail given below.

S.No.	Name of the Representative & Address	Specimen Signature
1.

Signature of the Tenderer